

**St. Mary's County Regional Airport
Airport Advisory Committee Meeting
22 February 2016 Minutes**



- I. CALL TO ORDER - Mr. LaValle called the meeting to order at 1803. The Advisory Committee was fully represented with all members present (Lowry, LaValle, Anderson, Olmeda, Willard, Klapka, Sawyer, Adair, and Barthelme) in addition to Mr. Whipple and Mr. Carlton, St Mary's County Staff Advisors.

A large public audience included: Mr. Bildman, Mr. Weaver, Mr. Reed, Mr. Wilson, Mr. Spelz, Mr. Wunder, Ms. Setsel, Mr. Vlahes, Mr and Ms. Capozzi, Mr. Hanson, Mr. Lightstone, and Mr. Dubois along with a handful who did not sign in.

- II. December's draft Minutes were approved.

III. CHAIRMAN'S REPORT

A moment of silence was observed to mark the passing of Stan Sweikar, a former AAC member and long-time St Mary's County resident and pilot who died in February.

The January 2016 AAC meeting was canceled due to inclement weather and scheduled actions postponed until the February meeting.

AAC officers were nominated and elected for the 2016 term which included Erik Anderson as Chairman, Ted Klapka as Vice-Chairman, and Rusty Lowry as Secretary. All results were unanimous.

The Airport Rules and Minimum Standards were reported to still be in the County Attorney's office pending release. A public hearing will be scheduled when they are released.

The 2015 Annual Report was reported to be underway with a draft version expected to be sent to AAC members for review and comment.

The private aircraft were reported to be removed from the county hangar and relocated to new T-hangars. Planned renovations to the hangar were discussed as was its current and future commercial use.

The general permit process was briefed as it pertained to aircraft owners, lease holders, and county permit holders. Mr. Klapka provided a PowerPoint presentation summarizing the maintenance and permit issues. Mr. Weaver provided a presentation detailing the three different demised areas for tenant hangars. These presentation and accompanying discussion helped define the permit and insurance agreements needed for work on St Mary's County Airport.

It was recommended by the AAC that a revised structure be considered for permit fees and a checklist developed to simplify the process and ensure that items were not overlooked.

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IV. Public Comments

Mr. Spelz provided a request on behalf of the Experimental Aircraft Association (EAA) to use part of the terminal building to support a periodic pancake or hot dog event for local pilots. The EAA would manage the events and store their equipment at the terminal. This group currently sponsors several community outreach efforts at the airport each year including the popular Young Eagles flights where county youths can get a no-cost airplane ride from EAA members as part of a nationally promoted and insured program.

V. Department of Public Works & Transportation Report

Road relocation, taxiway construction, and utility relocation work should start in March, 2016 depending on weather conditions.

Gate 3 has been replaced and has proven to be much more reliable than the old gate.

VI. FBO and Leaseholder Report

The new T-hangars are completed and filled.

The University of Maryland UAS facility is complete and all test site personnel have moved in.

D&P Testing has been given all required permit and insurance forms

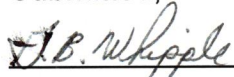
VII. New Business

An update of the airport master plan was discussed and it was requested that consideration be given to laying out and identifying a grass runway adjacent to the approach end of RWY 11 for VFR only use. This should enhance the value of the airport to general aviation and light sport operations without conflicting with IFR runway use or clearances.

VIII. Next Meeting –The next regular meeting is scheduled for 28 March 2016 at 6:00 pm; Walter F Duke Terminal Building conference room.

IX. ADJOURNMENT- The meeting was adjourned at 1945.

Submitted,



for Wilson R Lowry

Secretary

Approved,



Erik Anderson

Chairman